



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

Minutes of the Meeting IV - IQAC

August 12, 2016

The meeting of the IQAC Committee was held on Friday, August 12, 2016 at 12:30 PM in the Principal's Office. The following were present.

- | | |
|-------------------------|--|
| 1. Dr. Vipin Kumar | Chairman (Principal Offg.) |
| 2. Dr. Sangeeta Kaul | Coordinator |
| 3. Mr. B Raja Rajan | External Member, Joint Registrar of College's DU |
| 4. Mrs. Shobhna Chandra | Faculty Member |
| 5. Mrs. Vandana Bhalla | Faculty Member (Absent) |
| 6. Dr. Rashmi Mathur | Faculty Member |
| 7. Dr. Soni Rastogi | Faculty Member |
| 8. Dr. Aprajita Chauhan | Bursar |
| 9. Dr. Meeta Mathur | Faculty Member and NAAC Convener |
| 10. Dr. Rajiv Aggarwal | Management Representative |
| 11. Mr. Manoj Sharma | Alumni Representative |
| 12. Dr. Raj Kumar Verma | Faculty Member |
| 13. Mrs. Meenu Panwar | Section Officer (Administration) |
| 14. Mr. Ravinder Singh | Senior Assistant |

The following issues were discussed during the meeting :

1. Approval of the previous minutes of meeting, held on April 15, 2016.
2. Discussion with both, the teaching and the non-teaching staff, focusing on the issues faced by them for the smooth conduction of the Semester end examination. Additionally, make suggestions resolve the same, at the earliest, to avoid recurring of these issues again during the next Semester end examinations.



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aurobindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

3. Discussion with the Admission Committee to focus on the issues faced by them for the smooth and transparent admission process.
4. Discussions on the deadlines and submission patterns of the Internal Assessment for the Semester.
5. Guiding the faculty members of various departments to hold Freshers Party to welcome the newly admitted students of their departments, as well as ensuring that none of the events should lead to a disruption of the classes held in the campus, during the event.
6. Entrust responsibility on the Faculty members to plan a Independence Day Celebration event on 14th of August 2016 along with a Plantation Drive, to create awareness on Environmental Protection in and around the college campus.
7. Ensure smooth conduction of the event planned by the Department of Environmental Science to celebrate the '**International Ozone Day**' on the 16th September 2016, in order to create awareness about ozone layer depletion and other environmental issues.
8. Discussion with the Infrastructure Committee to highlight any issues faced in the infrastructure of the college, especially, focusing on the upcoming Semester End Examinations. Additionally, it was suggested that the black boards of the college be replaced with better quality boards. Moreover, it was also highlighted that the old furniture items in the Seminar room needs be replaced with new ones, at the earliest.
9. Establishment of a Medical Room in the college premises, with proper, advanced and technically updated basic medical instruments.
10. Discussion with the Gardening Committee to highlight any issues concerning the upkeep of green campus and lawns. Additionally, it was suggested that water sprinklers

Phone : 011-26692986
Fax : 011-26691014



SRI AUROBINDO COLLEGE

(University of Delhi)
MALVIYA NAGAR, NEW DELHI - 110017
E-mail : principal@aubindo.du.ac.in
Website : www.aurobindo.du.ac.in

श्री अरविन्द महाविद्यालय

(दिल्ली विश्वविद्यालय)

मालवीय नगर, नई दिल्ली-110017

Ref. No.

Dated

be arranged for easy and quick supply of water in the garden, with minimum wastage. Also, steps to be taken to ensure Herbal Gardening in the college lawn and premises.

11. Provide support and guidance to the Physics Department of the college, for their Fest RAINBOW 2K16 scheduled for the 28th of September 2016.

Dr. Sangeeta Kaul
Coordinator
IQAC

Dr. Vipin Aggarwal
Chairman
IQAC